



# Pacific North West Motorcycle Association

## Meeting Minutes

2025

Meeting No.: **8 - 2025**

Date of Meeting: **November 19, 2025**

Location: Zoom

Time of Meeting: **7:00pm – 10:00pm**

### Confirm Attendees:

<b>President</b>	<i>Ken Dyck</i>	<b>Scorekeepers</b>	<i>Sarah Williams / Jessie Wandler</i>
<b>Vice President</b>	<i>Christine Kuznak</i>		
<b>Treasurer</b>	<i>Sylvie Dufour</i>	<b>Webmaster</b>	<i>Damien Norris</i>
<b>Secretary</b>	<i>Cait Wolfe</i>	<b>Interior Coordinator</b>	<i>Julie Reimer</i>
<b>Race Coordinator</b>	<i>Carla Carey</i>	<b>Social Coordinator</b>	<i>Jane Yaschuk</i>
<b>Rules Coordinator</b>	<i>Brian Dick</i>	<b>Media Coordinator</b>	<i>Calista Collins</i>
<b>Bike Show Coordinator</b>	<i>Damien/Ted</i>	<b>Awards Coordinator</b>	<i>Christine Kuznak</i>
<b>Members at Large</b>			
<i>Greater Vancouver Motorcycle Club</i>	<b>GVMC</b>	<i>Ray Keller</i>	
<i>Vedder Mountain Motorcycle Club</i>	<b>VMMC</b>	<i>Ray Heppner</i>	
<i>West Coast Dirt Riders</i>	<b>WCDR</b>	<i>Paul White</i>	<i>Carly Logan</i>
<i>Canadian Pacific Trails Association</i>	<b>CPTA</b>	<i>Ted Blow</i>	
<i>Greater Kamloops Motorcycle Association</i>	<b>GKMA</b>	<del><i>Quintin Raasch</i></del>	<i>Ryan Monk</i>
<i>Okanagan Off-Road Motorcycle Club</i>	<b>OOMC</b>	<i>Malcolm Hett</i>	<del><i>James Harbroe</i></del>
<i>Squamish Dirt Bikers</i>	<b>SDBA</b>	<i>Carla Carey</i>	<del><i>Phil Lay</i></del>
<i>West Kootenay Motorcycle Association</i>	<b>WKRDA</b>	<del><i>David Kettle</i></del>	
<i>Okanagan Trail Riders Association</i>	<b>OTRA</b>	<del><i>Jadyn Lowe</i></del>	
<i>Nicola Valley Dirt Riders</i>	<b>NVDRA</b>	<i>Ryan Porada</i>	<i>John Gailbraith</i>
<i>Williams Lake Off-Road Motorcycle Association</i>	<b>WLORMA</b>	<del><i>Jamie Ribber</i></del>	
<i>Shuswap Dirt Riders</i>	<b>SORES</b>	<i>Calista Collins</i>	
<i>Revy Dirt Riders</i>	<b>RDR</b>	<i>Jake Standfield</i>	<i>Oshi Hampton</i>
<b>Guests/Volunteers</b>	<i>Brandi Porada</i>	<i>Alan Schmidt</i>	
	<i>Katie Laycraft</i>	<i>Wayne Reimer</i>	

Previous Minutes Issued: **Yes** | **No**



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The following constitutes non-verbatim minutes of the meeting. Written clarification or corrections should be addressed to meeting secretary within 3 days of publication of these minutes.

### OLD BUSINESS

### ACTION REQUIRED BY:

#	DISCUSSION	ASSIGNED	STATUS
23-25	<b>Old Business Summary (2024–2025 Items to Close)</b> <ul style="list-style-type: none"><li>Sweeper Guidelines</li><li>Work Point Guidelines</li><li>Host Club Guidelines</li></ul>		<b>CLOSED</b>
29-25	<b>Host Club Guidelines (Brian's email)</b> <ul style="list-style-type: none"><li>Formal adoption of Host Club Guidelines covering arrowing standards, safety, sanitation, and volunteer coordination. These include requirements for maps, first aid attendants, outhouses, signage, water and gas support, and easy-out routes for obstacles.</li></ul> <p><i>Reviewed collectively for edits and revision for 2026... Add height of arrows – consider kids – C&amp;D's – 3' or lower for little ones... Recommend a longer "C" Course... BD will prepare for final review at AGM.</i></p> <p>Recommend having a 'host club handbook' to reference (all in one) and our Rules and Regulations. <i>Can be assembled upon completion.</i></p> <p>Discussed host club guidelines and potential rule changes. It was decided that most of the recommendations would fall under guidelines and not rule changes, such as the safety rules going on the sign boards and rules around number of first aid attendants.</p> <p>We also discussed promoting club membership amongst the racers and how to do so, whether that was something the PN should mandate or not.</p> <p>These guidelines need to be worked into the racer's handbook for 2026.</p>	Brian/ Damien	<b>PENDING</b>



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#	DISCUSSION	ASSIGNED	STATUS
25-25	<b>Stickers</b> <ul style="list-style-type: none"> <li>We have a quote for \$11,00 for a large stash of PNWMA stickers- 8x3 (\$3.26) – sell for \$5 at awards—CC and SD would sell... 4x2 (\$1.00), 2 x3/4 (\$.30)</li> </ul> <p><b>Obtain a 2<sup>nd</sup> quote then vote.</b></p>	Sarah	PENDING
26-25	<b>Race Calendar &amp; Scheduling</b> <ul style="list-style-type: none"> <li>Schedule races between April and the end of October, with a maximum of two races per month or no more than two consecutive weekends.</li> <li>Spacing improves participation &amp; volunteer capacity.</li> <li>Need to coordinate with WOC and AMSA</li> <li>Long standing events</li> <li>Lottery dates</li> <li>Tie in date approval with trail sustainability considerations</li> <li>Suggestions to move races into different times of the year to accommodate seasonal shifts.</li> </ul> <p>Discussion: 10 per year, alternate each year a different race or location, reduce volunteer burnout – space out..., trail leadership/maintaining... <i>Comments also note that it is not about number of races but about spacing.</i></p> <p><b>Revisit at AGM to see if clubs are open to spacing—we need to prevent volunteer and racer burnout.</b></p> <p>Race Calendar is finished!</p> <ul style="list-style-type: none"> <li>No Vedder, No Treehugger (trail rest), Cat Scratch is Now Squamish Hard Enduro.</li> <li>Revelstoke would like to put on a race (late September). 9 Races overall in 2026.</li> <li>Calendar updates will be in the google drive</li> <li>Calendar Prints for the Awards Night (Carla, once she gets AMSA update)</li> </ul>	Carla	CLOSED



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### NEW BUSINESS

### ACTION REQUIRED BY:

#	DISCUSSION	ASSIGNED	STATUS
	<b>Strategic Discussion Points</b> <ul style="list-style-type: none"><li>• Create job descriptions for all PNWMA roles to clarify responsibilities. Asked for support in drafting roles.</li><li>• Develop a five-year strategy plan for PNWMA and affiliated clubs</li><li>• Sprint or Enduro-style race format</li></ul> <p>Discussion around the evolution of the PNWMA from a calendar of various racing and motorcycling events to a strong focus on the BCORCS series. – Consideration for governing more race formats... sprint and hard enduro etc.</p>		
32-25	<p>Initiative should focus on growing our governing body – we have roles to be filled and supported—need to plan for our succession – which is also why job descriptions are important. Many of us have been on the board for over a decade ++.</p> <p>We are mostly BCORCS. What is our Identity/ Brand</p> <ul style="list-style-type: none"><li>• People think being involved with the PN we are only hare scambles. Very hard to get time raced events as it is, so opening our brand to other types of racing can open our participation</li><li>• Evolves Organically already</li><li>• Bike show is a great place to bring up ideas/ purpose ideas at the booth</li><li>• For new series, we would ask you to purpose rules/ and post rules.</li><li>• Insurance is required, so there's a large opportunity in Club Group Insurance when clubs run under the PN.</li></ul>		CLOSED
34-25	<p>PNWMA Awards Tickets (Coast Kamloops Jan. 24, 2026) -- \$35 children 11 and under / \$60 Adults. Eventbrite for sales and details....</p> <p>\$25Youth/ \$50 Adults</p> <p>The Room Rate is \$135.00/night</p> <p>Discussion around dinner/tapas or a lunch event instead of a big meal to offset costs.</p>	Awards	CLOSED PASSED

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## NEW BUSINESS

## ACTION REQUIRED BY:

#	DISCUSSION	ASSIGNED	STATUS
<b>35-25</b>	<b>Race Report!</b> Sarah shared her annual Race Report presentation. This is available on the website posted alongside these minutes.	SW	<b>CLOSED</b>

## AGM VOTE ITEMS:

#	TOPIC	VOTE	STATUS
	<b>Elections:</b> Everyone from last year stands with a couple new faces: <ul style="list-style-type: none"> <li>• Calista Collins is going to come on as Social Media Co-ordinator (with support from Jane)</li> <li>• <a href="mailto:social@pnwma.com">social@pnwma.com</a> – Jane</li> <li>• <a href="mailto:media@pnwma.com">media@pnwma.com</a> - Calista</li> <li>• Jessi Wandler will be on the Scorekeeper – Team</li> </ul> <i>Scorekeeping should always have a minimum 2</i>	Yes	<b>PASSED all in favour</b>
<b>1</b> <b>33-25</b>	<b>2026 Club Fees &amp; Rebates</b> <b>Vote Proposal (passed):</b> <ul style="list-style-type: none"> <li>• Continue to subsidize the credit card fees (\$6K)</li> <li>• Continue to subsidize the MotoTally fees (\$5K)</li> <li>• Continue to subsidize 1 race insurance day in a 2-day race (\$6.8K)</li> <li>• Continue Pay Out matching subsidy to \$250 for Masters and \$250 for Women Expert</li> </ul>	Yes	<b>PASSED all in favour</b>
<b>2</b> <b>12-25</b>	<b>Amend Rule Guidelines for Work Points</b> <ul style="list-style-type: none"> <li>• Job assigned by club</li> <li>• Submitted electronically / Form signed / Job description / Signed off by club host</li> <li>• <b>Guideline -- report with in 2 weeks of race</b></li> </ul> <i>• Carla to send out the new updated race "Guidelines" to the race organizers</i> <i>• Everyone agrees/ If Race organizers have input or wishes/changes we can re-visit in next meeting</i>	Yes	<b>PASSED all in favour</b>
<b>3</b> <b>18-25</b>	<b>Trophies</b> <ul style="list-style-type: none"> <li>• Should we only trophy to 3<sup>rd</sup>?</li> </ul> <i>-Podium only has 3 positions -minimum of 3 trophies for A/B except for Jr under to 5th place.</i>	Yes	<b>PASSED all in favour</b>



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### AGM VOTE ITEMS:

#	TOPIC	VOTE	STATUS
	-C/D/E to 5th place with finisher medallions for the rest. -‘A’ racers 1-3 trophies / ‘B’ racers large classes 1-5 with trophies.		
<b>4</b> <b>19-25</b>	<b>Equipment Purchase - Checkpoints</b> Vote to support additional checkpoints in a couple of the races next year.	-	<b>PENDING</b>
<b>5</b> <b>29-25</b>	<b>Equipment Purchase – sign boards</b> (Reflective 2ft x 2ft) BD Initial suggested content: <ul style="list-style-type: none"> <li>• NO PITT RIDING</li> <li>• HELMETS ALWAYS</li> <li>• SPEED RESTRICTED AREA</li> <li>• NO RIDING COURSE BACKWARDS</li> <li>• NO RIDING DURING RACE</li> </ul> Voted for the race guidelines sandwich board printing budget, <b>Content wording still to be finalized.</b>  Sarah to review content with Brian before the final version is voted on by clubs/ pn board.  <b>Approved for purchase (\$1500)/ wording to TBD.</b>	-	<b>PENDING</b>
<b>6</b> <b>21-25</b>	<b>Gavin Shackelly Memorial ISDE Support Fund</b> <ul style="list-style-type: none"> <li>• Raise our ISDE support budget from \$1,500 per year to a maximum of \$4,000.</li> </ul> <b>2026 ISDE SUPPORT PLAN</b> <ul style="list-style-type: none"> <li>• \$1500 to GOLD Fund. And \$500 per racer up to 5 races</li> <li>• Must be a PN Member</li> <li>• Community contribution and Speak at awards night</li> </ul>	Yes	<b>PASSED all in favour</b>
<b>7</b> <b>24-25</b>	<b>Arrows</b> <ul style="list-style-type: none"> <li>• SW has quote for 50,000 arrows for \$10,362.00</li> <li>• 3 colours better quality</li> </ul>	Yes	<b>PASSED all in favour</b>
<b>8</b> <b>30-25</b>	<b>Race Entry Fee Caps</b> <ul style="list-style-type: none"> <li>• 2.3 – Race Entry Fee Caps (approval required for increases)</li> </ul> Vote to set the price range for each year-- +/- 10% of the average race price from the previous year.	Yes	<b>PASSED all in favour</b>



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#	TOPIC	VOTE	STATUS
9 31-25	<p><b>Split Women Beginner "C" Class</b></p> <ul style="list-style-type: none"><li>Add a Girls Junior class for 15 and under girls in C-Class</li><li>No big bikes</li><li>Starting behind the Kids Junior</li></ul> <p><i>Discussion before vote:</i></p> <ul style="list-style-type: none"><li>Open to ideas about the name for Girls Intermediate/ Women's Jr/ Age Limit 15 so girls more suiting then Woman's / Girls Jr is well liked doesn't diminish the b Course.</li><li>No bike size limit suggestions but they could just go up to women's Beginner.</li><li>Almost 10 girls coming up from the D Course / less intimidating</li><li>Talk of no bike restriction more on age bracket and ability. Age restriction possibly not bike restriction.</li><li>Ken believes the racing is super tight and competitive because they are all on the same size bike. Sometimes exceptions are made</li><li>New numbers to include new class</li></ul> <p>Voted to split the Women's Beginner class into Girls Junior (under 15 &amp; no big bikes) and Womens Beginner (no restrictions).</p>	Yes	<b>PASSED</b> <b>all in fa-</b> <b>vour</b>

### MINUTES REVIEWED – READY TO POST

#### REVIEWER COMMENTS

- Due to an unfortunate series of events, minutes from this meeting are merged from several documents. They may not accurately capture everything or be in the correct order.

#### REVIEWER

Name: Damien Norris

Date: November 28, 2025

Name: Jane Yaschuk

Date: November 28, 2025

**Next Meeting: January 21<sup>st</sup>, 2026**